



## **GUIDE – GOTBA VIC basic template - Preparing a submission on the Draft Code of Practice for the Keeping of Racing Greyhounds based upon the**

The below is intended to assist you as a participant in preparing and submitting, on or before 14 August 2017, a submission on the Draft Code of Practice for the Keeping of Racing Greyhounds, using the base template GOTBA Vic has on its website.

The Draft Code is available at [http://agriculture.vic.gov.au/\\_data/assets/pdf\\_file/0010/348166/Draft-Code-of-Practice-for-the-Keeping-of-Racing-Greyhounds.pdf](http://agriculture.vic.gov.au/_data/assets/pdf_file/0010/348166/Draft-Code-of-Practice-for-the-Keeping-of-Racing-Greyhounds.pdf) or by following this link <http://agriculture.vic.gov.au/pets/dogs/greyhounds/code-of-practice> and clicking on the draft code.

### **General information**

Please remember that it is vital that any submission you choose to submit is your own. GOTBA VIC is separately preparing submissions on behalf of its members, but it is important that as many people additionally write their own submissions as possible. That is why we have prepared a template form.

Your submissions should be considered. There is no minimum or maximum length. You do not have to comment on every part of the Draft Code. GOTBA VIC understands that the Draft Code contains things you are almost certain to disagree with or consider condescending, but keep it polite and respectful.

Submissions should:

- include the required minimum information (name, postal address, contact email address) necessary for submission acceptance;
- address the following key issues when you comment on any part of the Draft Code (if applicable):
  - effects on **you** – this might be cost, administrative burden or other effect. If you have done things such as obtained quotes for facility changes or for rearing to Draft Code requirements, say what they are.
  - what does not work (particularly for welfare reasons) or what is not necessary – and WHY - but also what does work;
  - what alternatives might be put in place to address the particular issue (eg if requested additional records are an administrative burden, note that GRV rules require maintenance of records).



## **THE TEMPLATE AND HOW TO COMPLETE IT**

The template is just that. It is designed to help you set out your thoughts.

In several places in the template, we have provided options. These are highlighted yellow and/or square bracketed. Choose what applies to you and adapt it accordingly. Occasionally, we have prepared an example which you can use to prepare your own response.

In each section we have included some notes. These are just to prompt potential things you may wish to say.

**On our website, we also have a draft mark-up of the Code, including our comments, which may also prompt your thoughts.**

## **HOW TO MAKE SUBMISSIONS**

The GOTBA VIC template is best used for lodging a submission by mail. Once your submission is complete, print two copies.

Send one – **making sure that it is posted ON OR BEFORE 14 AUGUST 2017** - to:

*Draft Code of Practice for the Keeping of Racing Greyhounds Public Comment  
Domestic Animals  
475 Mickleham Rd  
Attwood, Vic, 3049*

Keep the other one for your own records.

GOTBA Vic would also appreciate if you email us telling us that you have made a submission – [gotbav@outlook.com](mailto:gotbav@outlook.com). Any questions should also be directed at first instance to our email address, making sure you give us your contact details.

**GOTBA VIC**

**July 2017**